









Forms & Guides - State Employees

The following handbooks provide information regarding premiums, providers, and changes to the State Employee insurance plan. These resources are hosted on the [MyBenefits website](#) [1].

Document	Date	Pages	Download
<p>State Insurance Participation Election Form</p> <p><i>This version is for Traditional and Portable Members Only</i></p> <p>Eligible members who have completed the vesting requirement of qualifying service as a Tier 1 or Tier 2 employee may elect to participate in the State of Illinois Group Insurance Program at the time of their retirement. Participation in the state health/dental program is optional. Eligible members not electing to enroll with health insurance on the MyBenefits will still be eligible for and enrolled in the state life insurance program.</p>	12/19	6	 [2]
<p>State Insurance Participation Election Form</p> <p><i>This version is Self-Managed Plan Members Only</i></p> <p>Eligible members who have completed the vesting requirement of qualifying service as a Tier 1 or Tier 2 employee may elect to participate in the State of Illinois Group Insurance Program at the time of their retirement. Participation in the state health/dental program is optional. Eligible members not electing to enroll with health insurance on the MyBenefits will still be eligible for and enrolled in the state life insurance program.</p>	12/19	4	 [3]
<p>FY 2021 State Benefits Choice Handbook</p> <p>The State Employee Benefit Choice Period began May 1, 2020, with selections effective July 1, 2020, through June 30, 2021. Benefit Choice is the only time, other than a qualifying change in status, that members can change plans or dependent coverage. Open Enrollment Period is May 1- June 1, 2020.</p>	FY 2021	20	 [4]

<p>FY 2020 State Benefits Choice Handbook</p> <p>The State Employee Benefit Choice Period began May 1, 2019, with selections effective July 1, 2019, through June 30, 2020. Benefit Choice is the only time, other than a qualifying change in status, that members can change plans or dependent coverage. Open Enrollment Period is May 1- June 1, 2019.</p>	FY 2020	20	 [5]
<p>State of Illinois Employees Benefits Handbook</p> <p>The State Benefits Handbook is intended to help State of Illinois Employees understand the benefits available under various State-sponsored programs.</p>	10/19	75	 [6]
<p>State of Illinois Retirees and Annuitants Benefits Handbook</p> <p>The State Benefits Handbook is intended to help State of Illinois Retirees and Annuitants understand the benefits available under various State-sponsored programs.</p>	07/18	63	 [7]
<p>Securian Life Insurance Summary of Retiree Benefits</p> <p>This brochure explains what happens to your life insurance when you retire.</p>	04/19	4	 [8]
<p>Securian Term Life Certificate</p> <p>This certificate summarizes the principal provisions of the group policy. These provisions are subject in every respect to the group policy.</p>	10/16	22	 [9]

Tags:

[Insurance](#) [10]

[State Employee Insurance](#) [11]

[Forms](#) [12]

[All Plan Types](#) [13]

Source URL: <https://www.surs.org/forms-guides-state-employees>

Links

[1] <https://mybenefits.illinois.gov/>

- [2] https://www.surs.org/sites/default/files/pdfsx/State_InsurancePacket.pdf
- [3] https://www.surs.org/sites/default/files/pdfsx/State_InsurancePacket_SMP.pdf
- [4] <https://www2.illinois.gov/cms/benefits/StateEmployee/Documents/FY2021%20BC/State2021.pdf>
- [5] <https://www2.illinois.gov/cms/benefits/StateEmployee/Documents/FY2020%20BC/State2020.pdf>
- [6] <https://www2.illinois.gov/cms/benefits/StateEmployee/Documents/Handbooks/StateHandbook.pdf>
- [7] <https://www2.illinois.gov/cms/benefits/StateEmployee/Documents/Handbooks/RetireeHandbook2018.pdf>
- [8] https://www2.illinois.gov/cms/benefits/StateEmployee/Documents/Life_Insurance/Retiree_Summary.pdf
- [9] https://www2.illinois.gov/cms/benefits/StateEmployee/Documents/Life_Insurance/Term_Life_Certificate.pdf
- [10] <https://www.surs.org/tags/insurance>
- [11] <https://www.surs.org/tags/state-employee-insurance>
- [12] <https://www.surs.org/tags/forms>
- [13] <https://www.surs.org/tags/all-plan-types>